



Lee County Commissioners Court

200 South Main, Rm. 107

Giddings, TX 78942

County Judge

Paul E. Fischer

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ADMINISTRATIVE POLICY

TITLE: TEMPORARY USE OF COUNTY ROADWAYS
FOR CIVIC EVENT

ENABLING STATUTE: TEXAS TRANSPORTATION CODE SECTION
251.158

PURPOSE:

The purpose of this policy is to establish the process under which the County Commissioners may authorize a temporary partial road closure so that the roadway may be used for a civic event, e.g., parade, school sponsored event, or race.

REQUIREMENTS:

Organizations seeking the temporary partial road closure in unincorporated Lee County for purposes of conducting a civic event must submit the following items to the county Commissioner no less than forty-five (45) calendar days before the event:

1. A completed Application form listing the precinct number and the name of the responsible group, the purpose of temporary partial closure, the County Road name or names, the area and the date and hours of the requested closure; and
2. An executed and notarized Indemnification Agreement by the responsible officer of group making the request.
3. Written consent by the Lee County Sheriff.

Forms for the Application and Indemnification Agreement are available from the Lee County Judge's Office, 200 S. Main, Room 107, Lee County website <http://www.co.lee.tx.us> or email at Jessica.graefe@co.lee.tx.us.

Additional conditions for granting the request for temporary partial road closure:

1. The duration of the temporary partial closure is generally limited to four hours; however, an extension of no more than two additional hours is subject to County Commissioner approval.
2. The area of closure is to be limited to minimum area needed, depending on the type of event, i.e., parade or race.
3. An alternative route must be available for traffic to use.

4. The applicant must arrange to have Sheriff Office deputies present.
5. The applicant must provide traffic control devices designating closure that comply with the Texas Manual of Uniform Traffic Control Devices.
6. Any placement of a fixture within the street pavement is required to be portable and not fixed.
7. Any additional requirements specified by the County Commissioner, depending on the specific location and nature of request.
8. Applications shall not be effective unless approved by Order by the Lee County Commissioners' Court.

PASSED AND APPROVED THIS 27th DAY OF February, 2017.

Paul E Fischer, County Judge

Mark Matthijetz Commissioner, Pct. 1

Richard Wagner, Commissioner, Pct. 2

Alan Turner, Commissioner, Pct. 3

Steven Knobloch, Commissioner, Pct. 4

Sharon Blasig, County Clerk
Lee County, Texas

LEE COUNTY DOES NOT DISCRIMINATE AGAINST QUALIFIED INDIVIDUALS BECAUSE OF THEIR HANDICAPPED STATUS